

PPHRL-R&D /PPP/L2-016		Procedure for Post-examination Process (PPP)	 Primary & Secondary Healthcare Department
Issue on	DD-MM-YYYY		
Revision	00		
Curator	PPHRL, P&SHD		
Approved By	IRB, P&SHD		

Purpose

Purpose of this procedure is to define and implement the post-examination activities to ensure that examination is performed under all defined required of Lab Management System based on ISO 15189:2012.

Application

This procedure is applicable in all the labs/sections of PPHRL.

Procedure

Review of results: After performance of examination over primary samples the lab have to review the process to ensure that all requirements of Lab Management System are addressed. Following steps are followed.

1. The analyst shall perform the tests under the controlled condition required for testing activity defined in standard test method.
2. Intermediate result form will be used to record:
 - a. date and time of performance
 - b. environmental conditions
 - c. equipment calibration status
 - d. grade of reagents/chemical used for testing
 - e. condition of the sample
 - f. test method used for examination
 - g. performer details
3. All the transactions performed during testing will be recorded
4. The final result will be mentioned along with uncertainty (if applicable).
5. The result will be submitted to the head of the section; he who will verify all the requirements and also ensure the authorization of concerned analyst who has performed the testing activity.
6. When all the process is accomplished the requirements of Lab Management System will be followed for reporting the results.

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Sample Storage

Primary samples will be store under specific storage conditions. PPHRL has defined the storage condition in a format “Sample Storage Conditions” for samples with respect to the type of sample.

Sample Retention

PPHRL will retain all samples for the period of minimum 24 hours to 7 days depending upon nature of specimen after the issuance of report. Sample will be retained for one or more of following reasons:

- Quality assurance activities (Replicate testing, Retesting) retention frequency will be according to PPHRL Quality Assurance activities
- Re verification of results on request of patient
- Second opinion from any other lab

Some samples can be quickly discarded, and others may need to be retained as per frequency defined in the laboratory procedures. Monitor stored samples (Storage conditions are required to be explained in format “Sample Storage Conditions”), and do not keep for longer than necessary, as refrigerator and freezer space may be limited

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Sample Disposal

The laboratory is responsible for ensuring that disposal of all laboratory waste is handled in a safe manner. To ensure proper disposal of patient samples, regulations of Ministry of Health, Government of Pakistan are followed.

Sr. No.	Nature of Material	Requirements to deactivate the sample
1	Any Specimen	INCINERATION
2	Clotted Blood (Uncentrifuged)	
3	CSF	
4	EDTA Plasma	
5	Heprinized Plasma	
6	EDTA Whole Blood	
7	Fluid	
8	Fluorided Plasma	
9	Na Cit. Plasma	
10	Semen	
11	Serum	
12	Slides or Blocks or Both	
13	Stone	
14	Stool	
15	Tissue	
16	Urine	
17	Whole Blood	

Related Documents

- Sample Storage Conditions